

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	12/13/10	Open	Action	11/30/10

Subject: Approving Second Amendment to Personal Services Contract with Kim Hancock

## ISSUE

Whether or not to approve the Second Amendment to the Temporary Employment Contract with Kim Hancock for video systems and fiber optics planning and installation services.

## RECOMMENDED ACTION

Adopt Resolution No. 10-12-\_\_\_\_\_, Approving the Second Amendment to the Temporary Employment Contract with Kim Hancock for Video Systems and Fiber Optics Planning and Installation Services.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	50,000
Budget Source:	Capital	Next FY:	\$	0
Funding Source:	Federal FY08 Transit Security Grant Program	Annualized:	\$	50,000
Cost Cntr/GL Acct(s) or Capital Project #:	H015.21GN-00-INST VICE: Video & Infrastructure Communications Enhancements	Total Amount:	\$	50,000
Total Budget:	\$ 467,300			

## DISCUSSION

RT entered into a contract with Kim Hancock on October 27, 2009 with a not-to-exceed amount of \$50,000. On May 24, 2010, the Board approved the First Amendment to the Temporary Employment Contract with Mr. Hancock, increasing the Contract not-to-exceed amount by \$50,000 to \$100,000, and extending the term to December 31, 2010. On June 28, 2010, the Board repealed Board Resolution 10-05-0047 and adopted a new first amendment that extended Mr. Hancock's term to April 30, 2011, and transferred his funding source to the FY08 TSGP Grant #2008-RL-T8-K018 / CalEMA ID#067-91070. CalEMA provided RT Notification of Final Subgrantee Award for this grant on July 12, 2010.

Due to a reduction in available contractors on this project, Mr. Hancock's hours increased to ensure the project stayed on schedule. This Amendment does not result in any increase in project costs.

Approved:

Presented:

FINAL 12/7/10

General Manager/CEO

IT Project Coordinator

C:\Temp\BCL Technologies\NitroPDF6\@BCL@7C0C3DE4\@BCL@7C0C3DE4.doc

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	12/13/10	Open	Action	11/30/10

Subject: Approving Second Amendment to Personal Services Contract with Kim Hancock

The Contractor is providing planning and installation services for RT's federally-funded video and fiber optics system implementation project. The scope of this project is focused on the installation of security cameras at light rail stations to enhance RT's video surveillance system. The project scope also includes installation of fiber optic "laterals" to connect light rail stations not yet served by RT's high-speed fiber optic communications backbone. These lateral connections are necessary to support the additional information (band-width requirements) from security cameras, plus the planned Passenger Information Signs. This amendment is necessary because the total consideration under the Contract will soon be exhausted.

The California Emergency Management Agency, which administers Federal Transit Security Grant Program (TSGP) funds in California, has communicated to RT that TSGP funds may not be used to replace the salary of existing RT personnel currently funded through RT's operating budget. Instead, RT is required to use the funds to pay for a new hire or an outside consultant to do the work. These conditions are documented in the U.S. Department of Homeland Security's 2006 Financial Management Guide, pages 15-16. Staff recommends that the Board approve the Second Amendment to the Contract which increases the not-to-exceed amount of the Contract by \$50,000 to \$150,000.

RESOLUTION NO. 10-12-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 13, 2010

**APPROVING THE SECOND AMENDMENT TO THE TEMPORARY  
EMPLOYMENT CONTRACT WITH KIM HANCOCK FOR VIDEO SYSTEMS  
AND FIBER OPTICS PLANNING AND INSTALLATION SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Temporary Employment Contract between Sacramento Regional Transit District, therein referred to as "RT," and Kim Hancock, therein referred to as "Contractor," whereby the Contract not-to-exceed amount is increased by \$50,000, to \$150,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Second Amendment.

\_\_\_\_\_  
STEVE MILLER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary